



## MISSION DIRECTOR, NATIONAL HEALTH MISSION, J&K

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### ADVERTISEMENT NOTICE

Applications are invited from eligible candidates for contractual hiring of services under National Health Mission, J&K at State Health Society, NHM, Old Secretariat, Srinagar & Government, SMHS, Hospital, Srinagar for following vacant posts as per the details given as under:

S.No.	Post	No. of Vacancies	Eligibility	Selection Criteria	Location
1	Accounts Manager <b>Remuneration Rs.18720.00 per month</b>	1	<b>Qual:-</b> B.COM from recognized University having Computer Proficiency in MS Office Package & Experience in working Software Tally. <b>Experience:</b> Minimum of 2 years post Qualification Experience in relevant field. <b>Age: upto 45 years</b>	(i) B.com - 80 Points (ii) Viva- voice - 20 points <b>Note :</b> item (i) on prorata basis	<b>State Health Society, NHM, JK, Old Secretariat, Srinagar.</b>
2	Accounts Manager <b>Remuneration Rs.18720.00 per month</b>	1	<b>Qual:-</b> B.COM from recognized University having Computer Proficiency in MS Office Package & Experience in working Software Tally <b>Experience:</b> Minimum of 2 years post Qualification Experience in relevant field. <b>Age: upto 45 years</b>	(i) B.com - 80 Points (ii) Viva- voice - 20 points <b>Note :</b> item (i) on prorata basis	<b>Govt, SMHS, Hospital, Srinagar</b>

#### TERMS AND CONDITIONS:

1. Candidate should have excellent communication and presentation skills in English and local language, and must be conversant with computers especially in MS Office, etc.
2. Candidate should have familiarity with socio-cultural and socio-economic conditions of the UT.
3. Candidate should be dedicated, hardworking and willing for extensive touring across the UT.
4. Selection of candidate at State Health Society, NHM, JK, Old Secretariat, Srinagar will be as per the Divisional merit out of eligible candidates and for the post of Accounts Manager at Government, SMHS, Hospital Srinagar as per the District merit out of eligible candidates from District Srinagar.
5. Hiring will be purely on contractual basis. Initial contract for hiring shall be **upto 31<sup>st</sup> March 2023**, and further yearly extension will be subject to satisfactory performance of the candidate/ approval of the post by the Ministry of Health & Family Welfare, Govt. of India.
6. Application form is available on the official website [www.jknhm.com](http://www.jknhm.com) which is the only and authentic source of information with respect to National Health Mission, J&K. This office shall not be responsible for inconvenience caused to anybody due to misleading/ false information made available by any other website(s) and purportedly claimed to be associated with NHM, J&K, in any manner whatsoever.

7. Candidates who have obtained degrees through Distance Education Mode from the Universities recognized by the UGC as mentioned in Govt. **Order No. 252-HE of 2012 dated: 30-05-2012** issued by the Higher Education Deptt., Civil Secretariat, J&K after 2005 shall have to submit a certificate from the concerned university along with application form stating that the candidate had undergone the degree from their University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction.
8. **Number of vacancies is only indicative and may increase or decrease.**
9. **List of documents, self-attested, to be attached with the application form:**
  - i. Date of Birth Certificate
  - ii. Domicile Certificate.
  - iii. Degree duly issued by the concerned University
  - iv. Marks sheet, duly issued by the concerned University, of all semesters/years and one consolidated marks sheet indicating marks of all the semesters/ years of the required qualification for the post applied for.
  - v. Experience certificate, as per advertisement notice.
10. Applications not falling in the prescribed criteria or without aforesaid documents shall be rejected out rightly.
11. Any further information including list of short-listed candidates, date of interview, etc. shall be uploaded on the website [www.jknhm.com](http://www.jknhm.com). Candidates are advised to keep themselves updated through the website. No individual communication to the candidates shall be made in this regard.
12. The interested eligible candidates are advised to submit the application forms complete in all respects by or before **11<sup>th</sup> of August 2022** in the office of the Mission Director, NHM, J&K, at, Ground Floor, Block-A , Old Secretariat, Srinagar.

Mission Director  
NHM, J&K

No.: SHS/NHM/J&K/HR/ 8279

Dated: 03/08/22